



## **MUNICIPALITÉ DU VILLAGE D'AYER'S CLIFF**

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### **Policy on re-imbusement of the costs of leisure activities**

The Municipality of the Village of Ayer's Cliff offers to the youth aged 6 to 18 years, residing on the territory of the municipality, a financial donation in support of a personal project aimed at broadening their knowledge and to realize or to pursue their objectives in the field of the arts, culture, sports, the environment, community activities and social commitment.

To accomplish this, the municipal Council dedicates an annual amount which will be determined during the planning of the budget.

#### **1. REIMBURSEMENT OF THE SURTAX OR THE REGISTRATION FEES**

##### **AUTHORITY IN-CHARGE**

The management of the *Policy on leisure* is placed under the entire responsibility of the Municipality of the Village of Ayer's Cliff. This policy contains two portions.

- The first portion concerns the partial or complete reimbursement, whichever applies, of the surtax applied on the leisure activity practiced in the villages where our citizens are considered as non-residents;
- The second portion concerns the partial or complete reimbursement, whichever applies, of the registration fees for the leisure activities practiced on the territory of the Municipality or in the neighbouring villages.

##### **METHODS OF RE-IMBURSEMENT**

The Municipality of the Village of Ayer's Cliff is committed to reimburse 50% of the surtax associated to the registration of the activities for the non-residents and/or 50% of the requested registration fees, and this, up to an annual amount of 100 \$ per child. A minimum 50 \$ surtax or registration fee per child is required in order to obtain a reimbursement. It is possible to accumulate, per child, the fees of the current year in order to obtain the minimum amount of 50 \$. As well, all activities not requiring a minimum 50 \$ surtax or registration fee are excluded for reimbursement.

The financial period begins on January 1<sup>st</sup> of each year and ends on December 31<sup>st</sup> of the same year.

### **1.3 ADMISSIBLE LEISURE ACTIVITIES**

Are considered admissible for reimbursement of the surtax, notably and not limited to the following leisure activities: swimming, bicycling, soccer, basketball, softball, hockey, figure skating.

Any other activity may be submitted for evaluation by the municipal Council in order to judge its eligibility.

### **1.4 EXCLUSION**

Are excluded from reimbursement, any type of purchase of equipment or material, as well as any rental necessary for the exercise of these sports.

### **1.5 RESPONSIBILITY OF THE RESIDENT**

The resident is responsible to acquire the documents required by the Municipality of the Village of Ayer's Cliff (see next item 1.6) in order to be eligible for a reimbursement. In the event that the documents are not in conformity with the requirements, the resident automatically becomes ineligible for any type of reimbursement.

### **1.6 PROCEDURE FOR A REIMBURSEMENT**

The resident who registers his/her child for an activity eligible for a reimbursement of the non-resident surtax or registration fees must be certain to have an official receipt in hand, clearly identifying the title of the organization in charge, of the municipality or the town. This official receipt must be signed by a person authorized to do so. Furthermore, the surtax applied to a non-resident must be easily identifiable, on a separate line on the registration form. Only the original copy of the official receipt will be accepted. Photocopies, fax copies and web copies will be refused.